

Hampton Vale Primary Academy

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Headteacher: Miss Paula Page

Hampton Vale Primary Academy



1st October 2021

Dear Parents/Carers.

Virtual Parents' Evening: 15:30 - 18:00 on the 19th and 21st October.

Due to continued disruption and positive feedback from last year, parents' consultations will again be held via Zoom. We believe it is vitally important we have an opportunity for staff and families to discuss the learning of each child who attends Hampton Vale in the safest way we can.

The sessions will be held via Zoom, based on 10 minute appointments per child.

All bookings will be completed using the **My Child At School (MCAS)** app. If you have not yet downloaded the app and entered your details, please do this as a priority. For support with My Child At School, please contact the school office or alternatively email bc.help@hvp.org.uk

In order to book an appointment for your child, you need to use the My Child At School app and access the 'Parents' Evening' section from the main menu.

Bookings will become live at **08:00am on Monday 4th October 2021**. Slots are booked on a first come first served basis. Once a time is booked, it will no longer be available.

Please do not book back-to-back appointments if you have more than one child at the school. This will not allow for any technical issues to be resolved and appointments could therefore be cut short or even missed.

To attend your child's meeting, you will need to join the specific class Zoom call before the specified time. Details for each class will be sent out separately the week of parents evening. When joining, you will enter a waiting room area from which the class teacher will grant you access to the meeting at the set time.

All sessions will last for 10 minutes. If further discussion is required, a separate phone call will need to be arranged. This ensures everyone receives the same opportunity to talk with the class teacher.

In order to guarantee access, please ensure your user name is easily identifiable to guarantee teachers provide access in the correct order. Furthermore, we please ask for your patience as we try our hardest to stick to the timings agreed.

Before the event, please read the disclaimer on our school website under the 'Latest News - Virtual Parents' Evening' section. In order for meetings to be successful, you will need to be familiar with Zoom and agree to follow the rules at all times. For more information regarding the above mentioned event and/or access to Zoom, please visit our school website.

If you have any issues regarding the above detailed process, please contact the school office and we will be happy to help.

We thank you for your continuing support and look forward to Zooming you soon.

Mr Petrie
Assistant Headteacher

